



**City of Smithville, Missouri
Parks and Recreation Committee
August 22, 2024 6:00 PM
Smithville City Hall Council Chambers**

Anyone who wishes to view the meeting may do so in real-time as it will be streamed live on the City's [YouTube Channel](#).

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at ldrummond@smithvillemo.org prior to the meeting to be sent the meeting Zoom link.

- 1. Call to Order**
- 2. Approval of Minutes from the May 23, 2024, Parks and Recreation Committee Meeting**
- 3. Staff Report**
- 4. Voting for Committee Chair Position**
- 5. Eagle Scout Project Discussion – Permanent Chair Location**
- 6. Public Comment**
- 7. New Business**
- 8. Adjourn**

Join Zoom Meeting
<https://us02web.zoom.us/j/82272846746>

Meeting ID: 822 7284 6746
Passcode: **499338**

**City of Smithville, Missouri
Parks and Recreation Committee
May 23, 2024
6:00 PM
Smithville City Hall Board Room**

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1. Call to Order

Dani called the meeting to order at 6:00 PM. Parks and Recreation Committee members present were Dani Wilson, Jeremiah Bloemker, Hailey Kellerstrass, Ben McClanahan, Alderman Shipley, and Mayor Boley. Staff present was Matt Denton

2. Approval of Minutes from the April 23, 2024, Parks and Recreation Committee Meeting

Hailey made a motion to approve the minutes. Mayor seconded. Voice vote, all ayes.

3. Staff Report

Emerald Ridge Park and Playground Update:

On May 7, 2024, The Board of Alderman approved the Parks and Recreation Committee's recommendation for the Athco Park and Playground design. Athco was made aware, and they have begun scheduling the construction.

Special Events:

May has been busy with Special Events. Smithville has hosted a VW car show, Larson's Cause and Humphry Gravel Adventure. Over Memorial Day weekend, Lake Side Bounce will be at Heritage Park on Saturday and Sunday with multiple bounce houses. Lake Fest is scheduled for June 14 and 15.

Splash Pad/Diamond Crest Park Update:

The Diamond Crest Splash pad is scheduled to open this Memorial Weekend, if not sooner. There is still no new update on the parking lot situation. The restroom is still waiting for the drawings to be approved by the state. That should be done soon.

Recreation Report:

- Youth baseball and softball games started
- Spring soccer season completed
- Little Kickers Soccer Clinic completed the spring session
- Fall sports registration opens July 1
- Challenger Youth Soccer Camp will be coming to Smithville June 10-14
- T-ball wrapping up next week

Sports Registrations												
	Spring Soccer	Spring Soccer Clinic	Spring T-Ball	Spring Baseball	Spring Softball	Fall Soccer	Fall Soccer Clinic	Fall T-Ball	Fall Volleyball	Winter Basketball	Winter Basketball Clinic	Total Participants
2021	180	40	140	105	71	178	32	68	49	132	New in 2024	1,005

2022	221	71	152	116	89	169	40	61	54	135	New in 2024	1,110
2023	228	50	139	109	77	195	32	87	53	150	New in 2024	1,120
2024	262	40	140	91	81							614

Facilities

2024 Facility Rentals						
	Park Shelters	Senior Center	Baseball Fields	Soccer Fields	Scout Areas	Total Rentals
January	0	2	0	0	0	2
February	3	6	20	0	2	31
March	5	6	22	0	1	33
April	13	4	0	0	0	17

Events & Programs

2024 Program & Event Registrations			
January 4, 11, 18, 25	Sew Cute Club	20	<i>FULL</i>
January 19	Flick & Food	35	<i>FULL</i>
January 24	Parent & Me Painting	50	<i>FULL</i>
February 5	Watercolor Workshop: Dandelion Sunset	27	
February 12	Watercolor Workshop: Winter Landscape	22	
February 19	Watercolor Workshop: All the Florals	30	<i>FULL</i>
February 26	Watercolor Workshop: Citrus Splash	23	
March 1, 8, 15, 22	March Pickleball Lessons	16	<i>FULL</i>
March 29	Adult Egg Hunt	100	<i>FULL</i>
April 5, 12, 19, 26	Pickleball Lessons	12	<i>FULL</i>
April 22	Little Sprouts: Earth Day	90	<i>FULL</i>
April 6, 13, 20 28	Beginner 5K Training	8	
May 4	Mother-Daughter Picnic + Paint	36	<i>FULL</i>
May 10	Movie at the Courtyard	60	
May 22	Adult Pick-up Basketball	TBD	
Total Participants		529	

Marketing

- Summer rack cards distributed around Smithville + Clay County
- Smithville EDC rack cards created and distributed around Smithville parks and campgrounds
- Currently creating a new SPR sponsorship and advertising opportunities packet
- Discussing adding a high school marketing intern next year
- Submitted quarterly advertisement commitment to the school district's magazine, Smithville Warrior Wire
- Heritage Park Field streaming is now available on our website after being repaired
- Working with camp host to market the campground events ~ new this year: food truck Saturdays, open to everyone to attend!
- Submitted survey for the City of Smithville Employee Wellness Newsletter

Community

- CIA (Community in Action) member
- CIA (Community in Action) Community Advisory Council – Youth Serving Sector Representative
- Smithville Main Street District Ex-Officio
- Haunted Campground Committee
- City Wellness Committee member

Other Announcements

- Haunted Campground vendor and food truck registration will open August 1.



4. Tree City USA Presentation:

With the Missouri Department of Conservation, Taylor Neff presented on Tree City USA and what it takes to become a Tree City USA Community.

Taylor updated the Committee on what it means to be a Tree City and the four standards for becoming a Tree City. Those four standards are:

1. Create a Tree Board or Department
2. Adopt a Tree Care Ordinance
3. Allocate \$2 per capita in annual budget (About \$21,000 for Smithville)
4. Observe Arbor Day

Matt provided an update to the committee that he has been working on completing the standards, but the \$2 per capita cost is slowing the process of becoming a tree city. Taylor provided more information on reducing that number by tracing expenses, time worked, volunteer labor, and workshops.

Hailey made a motion for staff to continue pursuing the process of Smithville becoming a Tree City USA. Leeah seconded the motion. All Ayes.

5. Public Comment:

No public comment

6. New Business:


Ben would like to talk more about the Trail Acceleration Grant in a future meeting.

7. Special Presentation:

Mayor Boley and Parks and Recreation Director, Matt, Presented Parks and Recreation Chair Daniel Wilson with the Key to the City for her dedication to the community and Parks and Recreation Department.

8. Adjourn:

The mayor made a motion to adjourn the meeting at 6:45 PM. Hailey seconded the motion. All ayes.

	<div>STAFF</div> <div>REPORT</div>
Date:	August 22, 2024
Prepared By:	Matt Denton, Parks and Recreation
Subject:	Staff Update

Emerald Ridge Park Update:

As of August 16, we are still on schedule for early October to break ground. No specific date has been set, but they are not pushing the timeline back.

Heritage Park Band Stand:

Our City Insurance Company conducted their annual facilities tour back in June. During their visit, they identified the bandstand as a significant fall and tripping hazard. Due to the large drop-off on all sides with no railings, there is a high risk of someone walking off and injuring themselves. Additionally, the ramp leading up to the shelter has a gap between the pad and the ramp, suggesting it is no longer supported by the ground and could potentially collapse. The concrete at the edge of the pad is also deteriorating. They recommend taking this structure out of service and sectioning it off until it is either repaired or removed. Parks staff concur and suggest removing the structure, which was already slated for removal in future Heritage Park project plans. As of last week, the structure has been removed and maintenance staff is cleaning up the area.

Diamond Crest Park Update:

The City is in early discussions with a developer in the area of Diamond Crest Park. The development is going to provide a significant portion of in Lieu of Park Dedication fees. Staff are in conversation with the Development Department and developers about using the funds to complete the parking lot. More updates to come as conversations progress.

During June and July, Park staff were working with a local contractor for the Diamond Crest Park Restroom building pad. This contractor underwent a staffing change during the process. After meeting the new team member later in July, we received a quote that exceeded our budget. Our staff quickly coordinated with internal City departments to find another contractor. Information has been sent to a new contractor who is now familiar with the project, and we are currently awaiting their quote to construct the restroom building pad. The restroom delivery was pushed to after Labor Day, as the park will not be as congested, and visitors will not be as affected by construction.

Recreation Report

Sports

- Youth baseball and softball season ended
- Fall soccer practices begin August 26
- Fall soccer games begin September 21
- Little Kickers Soccer Clinic begins September 21
- Fall sports registration opened July 1
 - Volleyball begins
 - Fall t-ball begins September 13

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March	5	6	22	0	1	33
April	13	4	0	0	0	17
May	15	7	3	0	4	29
June	16	8	1	0	4	29
July	11	2	14	0	0	27

Marketing

- Fall/winter rack cards ordered and soon to be distributed around Smithville + Clay County
- Smithville fall/winter EDC rack cards created and soon to be distributed around Smithville parks and campground
- New SPR sponsorship and advertising opportunities packet will be live starting 2025
- Submitted quarterly advertisement commitment to the school district's magazine, Smithville Warrior Wire

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April 6, 13, 20 28	Beginner 5K Training	8	
May 4	Mother-Daughter Picnic + Paint	36	<i>FULL</i>
May 10	Movie at the Courtyard	60	
May 22	Adult Pick-up Basketball	12	
June 1	Watercolor Paint 2 Give 1	13	
June 5	Learn to Kayak	8	
June 10-14	Challenger Soccer Camp	40	
June 14	Adult Pickleball Tournament	0	
June 19	Learn to Kayak	8	
July 4	Smithville Fireworks Show	1,000	
July Mondays	Breakfast in the Park	100	
July Tuesdays	Painting in the Park	80	<i>FULL</i>
July Wednesdays	Sunset Yoga	60	
July Thursdays	Science in the Park	80	<i>FULL</i>
July Fridays	Popsicles at the Splashpad	80	<i>FULL</i>
July Tuesdays	Watercolor Workshop	44	
July 12	Open Play Pickleball	24	<i>FULL</i>
July 14-Aug 18	Beginner 5K Training	5	
August 3	Watercolor Paint 2 Give 1	6	
August 2, 9, 16, 23	August Pickleball Lessons	12	<i>FULL</i>
Total Participants		2,101	

Community

- CIA (Community in Action) member
- Smithville Main Street District Ex-Officio
- Haunted Campground Committee
- City Wellness Committee member

4. Voting



Eagle Scout Project – Location Discussion

Collin Crampton is working towards his Eagle Scout project. Collin has been working with Park staff and Mayor Boley on a location for the chair that would best suit the community. Staff would like to get the Committee's feedback on a location.

